



AAV Event Onsite Dress Code Policy

General Notes:

- **Compliance:** All employees are expected to always comply with the dress code while onsite.
- **Professional Appearance:** Maintaining a professional appearance is essential to uphold the company's image.

Enforcement:

- **Managers Responsibility:** Managers are responsible for enforcing the dress code among their team members and can adjust depending on the needs of the event.
- **Non-Compliance:** If a manager deems an employee's attire as non-compliant with the dress code, the manager has the authority to:
 - Request the employee to change into appropriate attire.
 - Send the employee home without pay for the remainder of the day if the dress code violation is not rectified.

This policy is designed to ensure a consistent and professional appearance among all employees, appropriate to the different stages of event production.

Company Dress Code Policy

Dress Code – Managers / Show Leads

- **Setup / Strike:**
 - **Acceptable Attire:** Jeans and an AAV Polo or Business Casual. AAV Polo must be tucked in.
 - **Outside Shows:** AAV Polo shirts, Jeans or Shorts. AAV Polo must be tucked in.
 - **Footwear:** Steel toe boots/shoes are required.
- **Show:**
 - **Acceptable Attire:** AAV Show blacks (long sleeve black dress shirt tucked in), business casual, or suit and tie.
 - **General Guideline:** Dress as the attendees would.
 - **Outside Shows:** AAV Polo shirts, Jeans or Shorts.
 - **Footwear:** Professional comfortable work shoes are encouraged.

Dress Code – Onsite Technical Staff

- **Setup:**
 - **Acceptable Attire:** AAV Polo shirts with shorts or jeans are acceptable. AAV Polo shirts must be tucked in.
 - **Outside Shows:** T-Shirts with shorts or jeans are acceptable.
 - **Footwear:** Steel toe boots/shoes are required.
- **Show:**
 - **Acceptable Attire:** AAV Show blacks (long sleeve black dress shirt tucked in), business casual, or suit and tie.
 - **General Guideline:** Dress as the attendees would.
 - **Outside Shows:** AAV Polo shirts with shorts or jeans are acceptable.
 - **Footwear:** Professional comfortable work shoes are encouraged.
- **Strike:**
 - **Acceptable Attire:** AAV Polo shirts or AAV T-shirts with jeans or shorts. AAV Polo must be tucked in.
 - **Footwear:** Steel toe boots/shoes are required.

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Show Blacks Definition

Show blacks refer to a standard dress code for stagehands and technical crew during performances and events, ensuring they blend into the background and minimize distractions. This includes:

- Shirt: AAV Long sleeve black dress shirt.
 - Pants: Black dress pants or dark black jeans.
 - Shoes: Black, comfortable work shoes.
 - Accessories: Black belt if necessary; minimal and discreet jewelry.
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Business Casual Clothing Guidelines

Business casual attire provides a balance between professional and casual dress, ensuring employees maintain a neat and professional appearance while enjoying some comfort. Below are the guidelines for acceptable business casual clothing for both men and women.

Business Casual - Men

- **Shirts:**
 - Collared shirts, including button-down shirts.
 - Sweaters and cardigans over collared shirts.
 - Turtlenecks.
 - **Pants:**
 - Dress pants or chinos.
 - Khakis.
 - Dark dress jeans without rips or excessive fading.
 - **Jackets and Blazers:**
 - Optional but can enhance a professional look.
 - **Shoes:**
 - Dress shoes, loafers, or professional-looking boots.
 - Avoid sneakers, sandals, or overly casual footwear.
 - **Accessories:**
 - Belts that complement the outfit.
 - Minimal and professional jewelry.
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Business Casual - Women

- **Tops:**
 - Blouses, sweaters, and cardigans.
 - Collared shirts.
 - Dressy tops that are not overly casual.
- **Bottoms:**
 - Dress pants, chinos, and khakis.
 - Skirts and dresses of appropriate length (at or below the knee).
 - Dark dress jeans without rips or excessive fading.
- **Dresses:**
 - Professional dresses that are not overly casual or revealing.
- **Jackets and Blazers:**
 - Optional but can enhance a professional look.
- **Shoes:**
 - Dress shoes, flats, loafers, and professional-looking boots.
 - Heels are acceptable if they are comfortable and not overly high.
 - Avoid overly casual shoes like flip-flops or sneakers.
- **Accessories:**
 - Belts that complement the outfit.
 - Minimal and professional jewelry.
 - Scarves and other tasteful accessories.

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