



# Equipment Operator/Driver Safety Agreement

**Effective Date: 01/22/25**

I understand that operating equipment and/or a company vehicle is a part of my job. Not adhering to all safety regulations, I am subject to disciplinary action up to and including termination of my employment.

- I have completed initial onboard safety training and have been certified to operate equipment/vehicle.
- I know the proper use and limitations of equipment & will only use it for a specified job.
- I will avoid any potential driving distractions such as eating, drinking, smoking, cell phone use, etc.
- I will not use a hand-held cell phone while operating (no text, email, instant message, or other media).
- I will obey all traffic laws and speed limits.
- I will perform a pre & post use inspection.
- I will not be under the influence of any illegal substance or medication while operating.
- I will always wear my seatbelt.
- I will make certain that I can always hear emergency vehicles and traffic sounds.
- I will operate equipment in a manner that respects the safety of myself, other drivers, and pedestrians.
- I will not operate the equipment unless I feel safe and certain of my ability.
- I will be alert during dangerous conditions such as rain, wind, traffic, construction zones, & accident scenes.
- I will use eye contact and hand signals to ensure proper and safe handling of loads and machine movement.
- I will always lock every door and take the keys when I leave the equipment. I will park in areas where I believe the equipment will be safe from damage.

Telematics/GPS data will be used to assess company drivers. Drivers who have found to be in violation of the following, but not limited to items, will be subject to disciplinary action:

- Speeding > 10 mph
- Hard Braking
- Use outside of business hours
- Any at fault or preventable accident
- Any item detailed in the Fleet Vehicle Policy such as distracted driving, personal use, etc.

Disciplinary action for not adhering to any of the terms within the Fleet Vehicle Policy will result in the following:

- 1st infraction results in a verbal warning
- 2nd infraction will result in written warning
- 3rd violation will result in termination or modified driving responsibilities

Duration of disciplinary action will be determined by gravity of the violation.

The data collected will be used to enhance operational efficiencies and improve our drivers' operational skills. Failure to improve ongoing metrics will result in progressive disciplinary measures up to and including termination if necessary.

## **HEADQUARTERS**

9484 American Eagle Way  
Orlando, FL 32837  
407.888.8300

## **TALLAHASSEE OFFICE**

Leon County Civic Center  
505 West Pensacola Street  
Tallahassee, FL 32301  
850.222.7019



# Equipment Operator/Driver Safety Agreement

## Video Recording Consent:

By operating a company vehicle, the driver acknowledges and consents to the use of video recording devices for safety, security, and compliance purposes. This consent includes the recording of audio and video while the vehicle is in use.

I have read, understand, and will comply with this agreement.

Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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